

**CONSTITUTION AND BY-LAWS OF THE PENNSYLVANIA INTERSCHOLASTIC ATHLETIC
ASSOCIATION, INC. (PIAA) CHAPTERS OF REGISTERED SPORTS OFFICIALS**

LEHIGH VALLEY SOCCER OFFICIALS ASSOCIATION, INC.

(Revised by the PIAA Board of Directors July 18, 2003)

[For a chapter to receive PIAA approval, the following Constitution shall be adopted, verbatim, and approval of the chapter's charter is contingent upon this adoption, without any modification whatsoever:]

ARTICLE I - NAME

The name of this organization of registered PIAA Sports Officials shall be the Lehigh Valley Soccer Officials' Association, Incorporated (LVSOA) Chapter of PIAA Registered Soccer Officials.

ARTICLE II - PURPOSE

- Section 1.** To unite under a common bond, and in various chapters dedicated to a particular sport throughout the PIAA, all Pennsylvania Interscholastic Athletic Association Inc. registered Sports Officials into a unified statewide organization.
- Section 2.** To study the appropriate Contest rules and to discuss their intent for uniform interpretations, and to progressively improve the quality of sports officiating through the study of approved mechanics.
- Section 3.** To establish, promote, and maintain a code of officiating ethics, and to conduct each athletic contest as an instrumentality in the development of character, good sportsmanship, and a high level of American citizenship.
- Section 4.** To cooperate with the appropriate National Federation of State High School Associations (NFHS) Rules Committee in the advancement of that sport as a recognized and wholesome form of physical development and recreation.
- Section 5.** To progressively improve and elevate the officiating standards of the Pennsylvania Interscholastic Athletic Association, Inc., and to maintain the integrity of the high competitive ideals of the Association.
- Section 6.** To render a more efficient service to the member schools of the Association through cooperative efforts, and the development of right professional attitudes towards their athletic programs.

ARTICLE III - ORGANIZATION

- Section 1.** Local Chapters of Registered Sports Officials of the Pennsylvania Interscholastic Athletic Association, Inc. shall be organized by the PIAA Office in all districts where deemed necessary, in order to meet the service demands of prescribed areas on a statewide basis. Chapters must meet the minimum requirement of fifteen (15) members to start a chapter. Chapters will be approved with either the support of the District Officials' Representatives or by action of the Executive Director.
- Section 2.** Upon the completion of all necessary conditions and procedures, the Executive Director may issue an official charter to each Chapter, signed by the President and the Executive Director of the Pennsylvania Interscholastic Athletic Association, Inc.
- Section 3.** The chapter shall specify the sport to be administered, and chapter activity shall be confined to the sport so authorized and designated.
- Section 4.** Charters may be revoked when a chapter (1) fails to fulfill one or more of the purposes set forth in ARTICLE II herein and/or (2) does not show growth within 18 months from the time the charter was issued, when said charter is granted solely upon the possibility of growth. Chapters who fall below 15 members will be requested to merge with the nearest chapter.

ARTICLE VIII - EXECUTIVE COMMITTEE

- Section 1.** There shall be an Executive Committee consisting of all the elected officers, and at least two other members of the chapter elected at the annual business meeting of the chapter.
- Section 2.** The Executive Committee shall conduct all necessary business of the chapter between the annual business meeting and the next successive meeting of the chapter.
- Section 3.** The Executive Committee shall authorize and direct the President to appoint such standing and special committees as it may deem necessary or desirable for the efficient operation of the chapter.
- Section 4.** An officer shall incur no financial obligations relative to chapter activities or any committee thereof, except as may be specifically authorized by the Executive Committee of the chapter.

ARTICLE IX - MEETINGS

- Section 1.** A chapter, in order to maintain its charter, shall meet no less than six (6) times during its specific sport season. This number shall be regarded as the minimum in any sport season. It is strongly recommended that chapters hold eight (8) meetings per sport season to accommodate the needs of their affiliates.
- Section 2.** In all sports that have chartered chapters, it is **recommended** that officials attend a minimum of two (2) meetings prior to the approved starting date of the Regular Season and at least four (4) meetings throughout the Regular Season. Chapters must hold meetings, minimally, from the first Practice date through the last Regular Season Contest date. It is recommended that each meeting be scheduled for minimally ninety minutes in length for chapters to handle attendance, approve previous meeting minutes, handle old and new business, and spend a quality portion on officiating mechanics and rules interpretations.
- Section 3.** Each chapter must conduct at least one (1) meeting between the annual mandatory rules interpretation meeting and the first Regular Season Contest date of that sport.
- Section 4.** All officials involved in sports with dual seasons, must attend one (1) PIAA annual mandatory rules interpretation meeting in the summer and must attend a minimum of six (6) chapter meetings during the fall sports' season. In addition, all officials who officiate in the spring must attend one (1) "review" rules interpretation meeting before the start of the spring sports' season, which shall be conducted by the chapter interpreter prior to the second Monday in March. However, if none of the affiliates of a chapter officiate the sport during the fall season, then all affiliates of the chapter must attend one (1) PIAA annual mandatory rules interpretation meeting in the summer and a minimum of six (6) chapter meetings during the spring sports' season (Minutes, Board of Directors, PIAA Summer Workshop, July 17, 1989: p. 3).

ARTICLE X - ATTENDANCE

- Section 1.** At the beginning of each sports' season, all chapter secretaries will receive a complete roster, including names, addresses, and telephone numbers of the affiliates of the chapter from the PIAA Office. Any discrepancies should be reported to the PIAA Office.
- Section 2.** All chapter secretaries shall maintain an accurate record of attendance of officials at all chapter meetings.
- Section 3.** Eligibility for maintaining membership, as a PIAA registered official, shall depend upon actual attendance of a minimum of six (6) meetings of any number of meetings conducted during a particular sport's season, and attendance at the Annual Mandatory Rules Interpretation Meeting.
- Section 4.** When the operation of Section 3 of this Article would impose an undue personal hardship on any individual the provisions thereof may be set aside for that particular official, by specific action of the Executive Director, or the Executive Director's designee.

- Section 5.** Reasons for absences shall be submitted in writing to the appropriate chapter secretary. The secretary will then communicate, in writing, to the Executive Director, or the Executive Director's designee, the names of the officials who have not attended six (6) chapter meetings or have not submitted acceptable excuses for the official's absences.
- Section 6.** At the close of each sport's season, each chapter secretary shall submit to the PIAA Office an End of Year Chapter Summary Report showing any changes which have taken place in the chapter membership for the current sports' season. In addition to the End of Year Chapter Summary Report, each chapter will submit next sports' season chapter meeting dates.
- Section 7.** All chapter interpreters, in conjunction with their chapter secretaries, will submit an annual mandatory rules interpretation meeting form listing the date, site, and time of their next sports' season annual mandatory rules interpretation meeting prior to April 15th of each year.
- Section 8.** Certified attendance at an annual mandatory rules interpretation meeting in baseball, basketball, field hockey, football, girls' gymnastics, girls' lacrosse, soccer, softball, swimming and diving, track and field, volleyball, and wrestling conducted by a PIAA chapter is mandatory for all officials registered in those sports. Attendance at the annual mandatory rules interpretation meeting shall not count towards the minimum requirement of attending six (6) chapter meetings.

ARTICLE XI - REINSTATEMENT OF SUSPENDED OFFICIALS

The exclusive procedure by which an official, who has been suspended for any length of time and for any reason, may be reinstated as a PIAA-registered official is as follows:

- 1) A suspended official must send a new application for registration to the PIAA Office.
- 2) A fee of thirty dollars (\$30.00) must accompany the application.
- 3) The suspended official must take the examination in the sport in which reinstatement is requested and earn a grade of seventy-five percent (75%) or better on the examination.
- 4) The annual registration fee for the sport or sports in which reinstatement is requested must be paid (Minutes, Board of Directors, Summer Workshop, July 24, 1986: p. 8)

ARTICLE XII - VOTING

- Section 1.** Each member of a chapter shall have one vote on all questions, and the vote of the majority shall prevail in all matters.
- Section 2.** Provided a quorum is present for the purpose of conducting business, a majority shall be one vote more than one-half of the number of members present.

ARTICLE XIII - REPRESENTATION ON DISTRICT COMMITTEES

- Section 1.** Officials in each district are entitled to a voting member on the District Committee. The term of office is for two years with privilege of re-election. The odd-numbered districts (1, 3, 5, 7, 9, and 11) will elect their representative in the odd-numbered years. The even-numbered districts (2, 4, 6, 8, 10, and 12) will elect their representative in the even-numbered years. Nominations for officials' representatives to district committees may only come from chapters located within the respective districts. An official may only be a nominee in the district in which he/she resides. Nominations must be sent to the Executive Director no later than November 10. Ballots are then mailed to all of the officials registered in the district. Where there is only one (1) nominee for an officials' representative position in a district, an election will not be conducted, and the nominee will be elected to the position.
- Section 2.** Nominations for the officials' representative on district committees shall be made at regularly scheduled chapter meetings. A PIAA officials' chapter is not required to submit a nomination for the position of PIAA District Officials' Representative. In some PIAA districts there is only one (1) officials' representative for the district. In those PIAA districts only one (1) nomination may be submitted by each chapter. Following the receipt of the nominations, ballots are then mailed to all the officials registered in the district.

- Section 3.** The incumbent Officials' Representative may seek re-election by notifying the respective district chairman, thus nullifying the need for chapter endorsement.
- Section 4.** Each PIAA registered official shall be privileged to cast one ballot in his own district in the selection of the Officials' Representative on the PIAA District Committee. Multiple registration shall not increase the right of franchise beyond the single vote.
- Section 5.** The district of an official is the PIAA district in which he resides. Interpretation by the Board of Directors (Article VIII, Section 1, Part B-3, PIAA Constitution).
- Section 6.** The Chairman of the District Committee may designate an alternate to assume the duties of the Officials' Representative, when necessary.

ARTICLE XIV - REPORTS

- Section 1.** The chapter secretary, immediately following the annual election, (to be held at last scheduled meeting) shall forward to the Executive Director via the End of Year Chapter Report, the names of all duly elected officers, the members of the Executive Committee and the rules interpreter for the ensuing year.
- Section 2.** The chapter secretary, when specifically requested by the PIAA Office, shall be required to submit a report on any matter of chapter business, or the status of any of its members.
- Section 3.** Each member, when requested by the PIAA Office, shall be required to submit a written report of his official conduct in any game in which he participated as a game official.
- Section 4.** An official may report an alleged violation of the nondiscrimination policies of PIAA to the Officials' Representative(s) of the PIAA District in which the official resides, or to the Associate Executive Director of PIAA, in writing, describing the alleged violation in such detail as is available to the official.
- Section 5.** The chapter and any officers, agents, or employees thereof, who participate in the assignment or evaluation of officials, shall not retaliate against any person because of the filing of a report with an Officials' Representative or the Associate Executive Director under Section 4 of this Article, or because of any person's involvement in the resolution of the report, or because of participation in any capacity in the case of Noreen P. Kemether v. PIAA.

ARTICLE XV - NONDISCRIMINATION ON THE BASIS OF GENDER

- Section 1.** The chapter, and any officers, agents, and employees thereof, who participate in the evaluation of officials or the assignment of officials to regular season games involving a PIAA member school or post-regular season PIAA contests, shall not refuse to assign an official based on the gender of the official or the gender of the participating student athletes, shall not discriminate against any official on the basis of gender with respect to the level, quality, or number of assignments, and shall not otherwise discriminate against any official on the basis of gender.
- Section 2.** If the chapter, or any officer, agent, or employee thereof, creates or maintains a system of evaluating officials for the purpose of influencing the assignment of officials to regular season games involving a PIAA member school or post-regular season PIAA contests, the evaluation system must be fair and equitable, must use gender-neutral evaluation criteria and procedures, and must include women among the persons performing the evaluations wherever it is practicable to do so. No person or entity listed in the immediately preceding sentence may participate in any such evaluation system if the person or entity knows that such system is not fair and equitable, does not use gender neutral evaluation criteria, or does not include women among the persons performing the evaluation wherever it is practicable to do so.

ARTICLE XVI - AMENDMENTS

This Constitution may be amended at any time by majority vote at any meeting of the PIAA Board of Directors.

ARTICLE XVII - INTERPRETATION

The final interpretation of any article or section of this Constitution shall rest with the PIAA Executive Director, and the subsequent concurrence of the PIAA Board of Directors.

ARTICLE XVIII - BY-LAWS

[The Chapter By-Laws are to be formulated and adopted by each individual chapter to guide local administration.

They shall not however, supersede nor conflict with any provision of this Constitution.]

Section 1. AFFILIATION

- a. This organization shall be a nonprofit organization incorporated in the Commonwealth of Pennsylvania.

Section 2. MEMBERSHIP

- a. Any person who is either a high school graduate or eighteen years of age, and of good moral character and sound mental and physical health, may apply for membership in the LVSOA. The person must also possess good habits and unquestionable honesty and integrity. The person must be able to refrain from the use of tobacco products while present on school property.

- b. Associate Membership

Associate membership shall be open to any and all persons interested in the sport of soccer and in the LVSOA. This membership class includes those persons who are receiving compensation for serving the LVSOA as an Assessor.

An Associate member shall not have the right to vote or to hold office.

An Associate member is not approved to officiate interscholastic soccer games under the regulations of the PIAA

An Associate member shall be subject to annual chapter dues.

- c. Inactive Membership

The Secretary shall not sign the PIAA Inactive Status Form for an Active member, until said member's outstanding financial obligations to LVSOA have been fulfilled.

An Inactive member shall be subject to annual chapter dues.

- d. Honorary (Lifetime) Membership

An Active or Inactive member cannot become an Honorary member until said member's outstanding financial obligations to LVSOA have been fulfilled.

An Honorary member shall not be subject to annual chapter dues.

An Honorary member and his/her guest will be the Guests of Honor at the next LVSOA Annual Banquet following the time at which the member has fulfilled the PIAA requirements for becoming an Honorary member. The Honorary member will continue to be an invited guest at subsequent LVSOA Annual Banquets.

Section 3. FEES AND DUES

- a. The annual dues shall be set by the Executive Committee and recommended to the membership for approval as part of the annual proposed budget. Dues are payable on or before the thirty-first (31st) day of January for the current calendar year.
- b. Any member who neglects to pay his/her dues on or before the thirty-first (31st) day of January, for the current calendar year, must pay a late assessment fee. The late

assessment fee must accompany the member's dues when paid. The amount of the late assessment fee shall be set by the Executive Committee.

- c. Any member who neglects to pay his/her dues on or before the thirty-first (31st) day of January, for the current calendar year, and/or the late assessment fee shall be considered "not in good standing." Any such member shall not receive any game assignments until said dues and/or fees are satisfied.
- d. Any member who joins the LVSOA for the first time shall pay a one time only incorporation assessment fee. This fee must be paid when the member makes his/her initial dues payment to the LVSOA. Any member who neglects to pay his/her incorporation assessment fee shall be considered "not in good standing" and shall not receive any game assignments until the fee is paid. The amount of the incorporation assessment fee shall be set by the Executive Committee.
- e. Any member who neglects to pay any LVSOA Assessor's fee(s) shall be considered "not in good standing." Any such member shall not receive any game assignments until the fee(s) is/are paid.
- f. Other financial assessments may be made upon the members when the business of the LVSOA requires more funds than are currently available. The amount of any such assessments shall be set by the Executive Committee.

Section 4. OFFICERS

- a. In addition to the list of officers specified in the Constitution (Article VII, Section 1), there shall be a Corresponding Secretary. The Corresponding Secretary shall be a registered PIAA official who is on active status with the chapter.
- b. If a vacancy occurs among the officers for any reason, the vacancy for the unexpired portion of the term shall be filled by a recommendation of the Executive Committee and voted on by the membership-at-large.
- c. An officer may be recommended for expulsion from his/her office by the Executive Committee if he/she is not carrying out the duties of the office in the best interest of the LVSOA. Such a recommendation will be voted on by the membership-at-large.

Section 5. EXECUTIVE COMMITTEE

- a. The Executive Committee shall include the Corresponding Secretary and three (3) additional Members At-large, similarly elected as the officers.
- b. If a vacancy occurs among the Executive Committee Members At-large for any reason, the vacancy for the unexpired portion of the term shall be filled by a recommendation of the Executive Committee and voted on by the membership-at-large.
- c. An Executive Committee Member At-large may be recommended for expulsion from his/her office by the Executive Committee if he/she is not carrying out the duties of the office in the best interest of the LVSOA. Such a recommendation will be voted on by the membership-at-large.

Section 6. STANDING AND SPECIAL COMMITTEES

- a. Members appointed to standing and special committees shall be registered PIAA officials who are on active status with the LVSOA.

Section 7. MEETINGS

- a. A quorum of twenty-five percent (25%) of the active members of the LVSOA shall be necessary to conduct business.
- b. The LVSOA must hold a minimum of two (2) scheduled meetings during the spring soccer season in addition to the PIAA "review" rules interpretation meeting.

- c. Executive Committee meetings shall be held as deemed necessary by the President. Such meetings shall also be held when requested by a minimum of five (5) Executive Committee members. Members of standing committees shall attend these meetings only upon the request of the Executive Committee.
- d. The annual election of officers and Executive Committee Members At-large shall be held during the final business meeting of the fall soccer season.
- e. Special meetings of the LVSOA shall be held as deemed necessary by the President, the Executive Committee, or the membership-at-large.

Section 8. ATTENDANCE

- a. The PIAA annual rules interpretation meeting and the LVSOA Annual Banquet shall not count toward the six (6)-meeting attendance requirement for Active and Associate members.
- b. A member may attend a maximum of three (3) meetings at other PIAA soccer chapters to be counted toward the required six (6) meetings. However, the official must submit a written, signed statement of attendance for each meeting from the respective chapter's Secretary to the Secretary of the LVSOA.
- c. In order for a member to receive credit for attending a meeting, he/she must be in attendance within fifteen (15) minutes after the scheduled start of the meeting and must remain in attendance until the conclusion of the meeting or ninety (90) minutes after the scheduled start of the meeting, whichever occurs first.
- d. All Associate members receiving compensation for serving the LVSOA as an Assessor must attend one (1) PIAA annual mandatory rules interpretation meeting prior to the fall soccer season.
- e. All Associate members receiving compensation for serving the LVSOA as an Assessor during the spring soccer season must attend one (1) PIAA "review" mandatory rules interpretation meeting prior to the spring soccer season.
- f. All Associate members receiving compensation for serving the LVSOA as an Assessor must attend a minimum of six (6) meetings during the fall soccer season.

Section 9. AMENDMENTS

- a. The Bylaws may be amended hereafter.
- b. A proposed amendment will be read and discussed at any regular or special meeting of the LVSOA. It may then be voted on by the membership-at-large, with or without amendment. Upon a majority of the votes of those members present and the voting being favorable, the proposed amendment shall be published and distributed to the active members.
- c. At the next regular meeting which follows the meeting at which the proposed amendment was favorably voted upon, the proposed amendment shall be read and again may be amended. Another vote shall be taken, and upon the affirmative vote of at least two-thirds (2/3) of the active members present and voting, the amendment shall be in full force and effect.

Section 10. PARLIAMENTARY PROCEDURE

- a. The rules contained in the most recent revision of "Robert's Rules of Order" shall govern in all parliamentary procedure in which they are applicable and in which they are consistent with these Bylaws.

Section 11. VOTING

- a. Each active, eligible member of the LVSOA shall have one vote on all questions. The vote of the majority of those members present and voting shall prevail in all matters,

except the final voting on any amendment to the Bylaws. The affirmative vote of at least two-thirds (2/3) of the active members present and voting shall be required for final voting on any amendments to the Bylaws.

- b. Voting upon the election of officers and the Executive Committee Members At-large shall be by written ballot. If there is only one candidate for each of the offices and Executive Committee Member At-large positions, then the Secretary shall cast a vote of acclamation.
- c. Voting upon motions and all other matters shall be by voice or show of hands vote. The presiding officer shall not vote except in case of a tie vote. However, he/she may vote during elections as any other active member.

Section 12. ELECTIONS

- a. Officers and Executive Committee Members At-large shall be elected during the final business meeting of the fall soccer season. Written, absentee ballots received by post or e-mail shall be accepted and counted if received by the Secretary after the second-to-last and before the last business meeting of the fall soccer season. Nominations shall be open at the two (2) meetings prior to the election meeting.
- b. The election of officers and Executive Committee Members At-large shall be conducted in the following order: President, Vice-President, Secretary, Corresponding Secretary, Treasurer, Interpreter, Executive Committee Members At-large.
- c. Election of officers shall be by the majority vote of the active, eligible members who are either present and voting or have properly executed a written, absentee ballot per the provisions of Paragraph (a). In case no candidate receives a majority of the votes, a run-off election shall be held to include only the candidates with the two (2) highest numbers of votes, including ties.
- d. Election of the three (3) Executive Committee Members At-large shall be by plurality vote.
- e. If there are no candidates for an office or Executive Committee Members At-large position, the election for any vacancy shall be postponed until candidate(s) are nominated, at which time the election shall be completed.
- f. The newly elected officers and Executive Committee Members At-large shall assume office on January 1.

Section 13. DUTIES OF THE PRESIDENT AND VICE PRESIDENT

- a. The President, and in his/her absence the Vice-President, shall preside at all meetings of the LVSOA and of the Executive Committee. If neither the President nor the Vice-President is present, the Secretary shall preside. If all three (3) of the aforementioned officers are not present, the Corresponding Secretary shall preside. If all four (4) of the aforementioned officers are not present, the Treasurer shall preside.
- b. The President shall conduct the business of the LVSOA properly in all matters except those specifically assigned to other officers or committees in accordance with the Bylaws, the Constitution, the Executive Committee, the membership-at-large, or the President.
- c. The Vice-President shall perform any other duties which, from time to time, may be requested by the President or the Executive Committee, for the efficient operation of the LVSOA.
- d. In the event of the resignation, expulsion, death, or disability of the President, the Vice-President shall possess and exercise all the powers of the President for the balance of the unexpired term or for the period of disability, whichever comes first. In the event of the resignation, expulsion, death, or disability of the President and/or the Vice-President, the Executive Board shall appoint an acting President and/or Vice-President for the balance of the unexpired term or for the period of disability, whichever comes first. He/She shall have the authority to act on behalf of the LVSOA in normal business

matters requiring immediate attention, except that he/she may not obligate the LVSOA financially without prior approval of the Executive Committee or the membership-at-large. It shall be his/her obligation to direct the other officers and committees in the performance of their duties in the best interest of the LVSOA. He/She shall perform such other duties as are prescribed, from time to time, by the LVSOA.

Section 14. DUTIES OF THE SECRETARY AND CORRESPONDING SECRETARY

- a. The Secretary shall record the minutes of all meetings, including any regular meetings, Executive Board meetings, and any special meetings of the LVSOA. He/She shall keep a record of the names of those members present at all regular meetings and Executive Committee meetings of the LVSOA. The Secretary shall perform any other duties that may from time to time be requested by the President or Executive Board for the efficient operation of the LVSOA.
- b. The Secretary shall, prior to the PIAA annual "review" rules interpretation meeting, advise the membership of the meeting dates for the spring soccer season.
- c. The Secretary shall, prior to the first meeting of the fall soccer season, advise the membership of the meeting dates for the fall soccer season.
- d. The Secretary shall administer the Karl Rosenbusch Fair Play Award.
- e. At the close of the fall soccer season the Secretary shall submit in writing, to the Executive Board, a list of the LVSOA members, showing a complete summary of attendance.
- f. The Secretary shall receive, prepare, and dispatch all correspondence concerning activities of the LVSOA as directed by the President, and shall inform the **LVSOA** of the receipt and dispatch of correspondence. He/She shall advise the membership of any special meetings at least one (1) week in advance of the meeting date.
- g. The Secretary shall also perform the duties as defined in Article X ATTENDANCE, Sections 1, 2, 5, 6, and 7, of the Constitution.
- h. The Secretary shall also perform the duties as defined in Article XIV REPORTS, Sections 1 and 2, of the Constitution.
- i. The Secretary shall also perform the duties as defined in Article XVIII BY-LAWS, Sections 10 (b) and 11 (a), of the Constitution.
- j. The Corresponding Secretary shall assist the Secretary in the execution of his/her duties. The Corresponding Secretary shall perform any other duties that may from time to time be requested by the President or the Executive Committee for the efficient operation of the LVSOA.
- k. In the event of the resignation, expulsion, or death of either the Secretary or the Corresponding Secretary, the Executive Committee shall recommend a successor who will be voted on by the membership-at-large. The successor shall hold office for the balance of the unexpired term. In the event of the absence or disability of either the Secretary or the Corresponding Secretary, the Executive Committee shall appoint a temporary Secretary or Corresponding Secretary for the duration of the absence or disability.

Section 15. DUTIES OF THE TREASURER

- a. The Treasurer shall receive all monies due the LVSOA, deposit those monies in a bank selected by the Executive Committee, and make such disbursements as directed by the Executive Committee and/or the LVSOA or as provided for in these Bylaws. He/She is empowered to make necessary disbursements to any officer, Executive Committee Member At-large, or committee member necessary for conducting the business of the LVSOA.

- b. The Treasurer shall give a financial report to the LVSOA at each business meeting and to the Executive Committee at a Committee meeting if requested to do so. The Treasurer shall also submit a written financial report to the LVSOA or Executive Committee, if requested by the President, Executive Board, or the membership-at-large.
- c. The Treasurer shall present a proposed annual budget, to the membership-at-large, prior to the last meeting of the fall season. The budget is subject to discussion and approval by a vote of the membership.
- d. The Treasurer shall perform any other duties that may from time to time be requested by the President or the Executive Committee for the efficient operation of the LVSOA.
- e. In the event of the resignation, expulsion, or death of the Treasurer, the Executive Committee shall recommend a successor who will be voted on by the membership-at-large. The successor shall hold office for the balance of the unexpired term. In the event of the absence or disability of the Treasurer, the Executive Board shall appoint a temporary Treasurer for the duration of the absence or disability.

Section 16. DUTIES OF THE INTERPRETER

- a. The Interpreter shall conduct the annual PIAA rules interpretation meeting and “review” rules interpretation meeting.
- b. The Interpreter shall provide appropriate information or rule interpretations and discuss their intent for uniform interpretations. He/She shall also provide appropriate information on approved mechanics and techniques of soccer officiating so that the overall quality of soccer refereeing is progressively improved.
- c. The Interpreter shall settle any disputes among members concerning rule interpretations and/or mechanics of refereeing. All interpretations and rulings rendered by the Interpreter shall be binding on all members of the LVSOA unless they are superseded or are in conflict with anything set down by the PIAA.
- d. The Interpreter shall perform any other duties that may, from time to time, be requested by the President or the Executive Committee for the efficient operation of the LVSOA.
- e. The Interpreter shall also perform all duties as stated in the most recent revision of the PIAA Athletic Officials’ Manual.
- f. In the event of the resignation, expulsion, or death of the Interpreter, the Executive Committee shall recommend a successor who shall be voted on by the membership-at-large. The successor shall hold office for the balance of the unexpired term. In the event of the absence or disability of the Interpreter, the Executive Board shall appoint a temporary Interpreter for the duration of the absence or disability.

Section 17. DUTIES OF THE EXECUTIVE COMMITTEE

- a. The Executive Committee shall meet when requested by the President or as provided for in the Bylaws. Proceedings of the Committee shall be made known to the LVSOA at the next membership meeting following the Executive Committee meeting. Five (5) members of the Committee shall constitute a quorum, providing all members of the Committee have been notified of the meeting.
- b. The Executive Committee shall consider all business and charges brought before it by the President or the membership-at-large. It shall take appropriate action to discharge its duties in the best interest of the LVSOA.
- c. The Executive Committee shall perform such other duties and functions as may be prescribed by these Bylaws or as may be prescribed by the membership-at-large, for the efficient operation of the LVSOA.

- d. If a vacancy occurs among the three (3) Executive Committee Members At-large for any reason, the position for the unexpired portion of the term shall be filled upon the recommendation of the Executive Committee and voted on by the membership-at-large.

Section 18. DETRIMENTAL CONDUCT

- a. The following examples of misconduct, among other matters, shall be considered grounds for recommendation to both the LVSOA Executive Committee and the PIAA Executive Director for suspension and/or expulsion of a member. The examples are:

Refereeing a game or appearing for a game under the influence of an intoxicant.

Wagering on soccer or any other sport in any respect or acting as a stakeholder for a wager on a game.

Conviction of a felony or conviction of a misdemeanor if such may bring discredit to the member or to the LVSOA.

Failure to meet financial obligations, if such may bring discredit to the member or to the LVSOA.

Being charged with, pleading guilty to, or pleading no-contest to aggravated assault, a drug-related offense, or a sex-related offense, as stated in the most recent revision of the PIAA Athletic Officials' Manual.

- b. It shall be the duty of each member of the LVSOA who has knowledge of detrimental conduct on the part of another member of the LVSOA, to report such conduct to the Executive Committee.

Section 19. AWARDS

- a. KARL ROSENBUSCH FAIR PLAY AWARD

The Karl Rosenbusch Fair Play Award is presented annually by LVSOA to the area high school varsity boys' and girls' teams which best exemplify the ideals of fair play and sportsmanship. The winning teams are chosen based on reports made by LVSOA/PIAA officials following each regular season varsity game.

Representatives of the winning teams will be invited as Guests of Honor to the LVSOA Annual Banquet.

- b. LVSOA SERVICE AWARD

A Service Award will be presented to a member on completion of each five (5) years of service in the LVSOA.

To qualify for a Service Award, the member must be active, in good standing, and free of any misconduct while acting as a soccer referee representing the LVSOA during the period for which the award is given.

- c. LVSOA LEADERSHIP RECOGNITION AWARD

The Recognition Award will be presented to members who have served in a leadership capacity in the LVSOA for a minimum of five (5) years. Nominations can be made by any active member and submitted in writing to the Executive Committee by October 15th of the current soccer season.

To qualify for a Recognition Award, the member must be active, in good standing, and free of any misconduct while acting as a soccer referee representing the LVSOA during the period for which the award is given.

d. **LVSOA LARRY STARNER AWARD**

The **LARRY STARNER AWARD** will be presented to a member who exemplifies those characteristics displayed by former **LVSOA** member Larry Starner. The following criteria will be used to qualify recipients for this award.

Coolness under pressure

Professional attitude

Little toleration of dissent

Honesty/integrity

Heavy emphasis will be placed upon “coolness under pressure.”

To qualify for the Larry Starner Award, the member must be active, in good standing, and free of any misconduct while acting as a soccer referee representing the LVSOA during the period for which the award is given.

Nominations for this award will be made in writing to the Executive Committee by October 15th of the current soccer season. The “professional attitude” and “coolness under pressure” should be described in detail in this nomination.

Adopted September 23, 2007